

Program Director

Organization Overview

The mission of VSA Wisconsin to expand the capabilities, confidence and quality of life for children and adults with disabilities by providing programs in dance, drama, creative writing, music and visual art is as vital and relevant today as it was in 1985 when we incorporated as a nonprofit. We believe that the arts are a universal and essential language that challenge people to respond to the world, to look beyond themselves, and to celebrate the diversity of human society by building bridges between people, across cultures and through generations!

Position Summary

Seeking an innovative and strategic Program Director that will drive programmatic excellence who thrives in creative and collaborative environments. The program director plays a vital role in our mission by demonstrating compelling and effective written and oral communication, administrative and technology skills in promotion and support of enriching and educational arts programming for individuals with disabilities throughout the state. This position reports to our Executive Director and must be able to work in concert with others to develop recommendations using a high level of initiative, judgment and analysis in the performance of the following:

- Develop, plan and oversee implementation of all programs in accordance with the Mission, policies and procedures of VSA Wisconsin
- Articulate and promote how the arts support academic and individual goals
- Promote and cultivate effective relationships with program and financial partners including, but not limited to, participants, support providers, artists, staff, volunteers, peer organizations
- Develop and manage strategic fiscal program budget and accountability measures
- Develop program strategies and long term goals for growth opportunities
- Coordinate the collection of program data and perform quantitative and qualitative analysis to measure outcomes, determine best practices and provide funding support
- Assist in developing grant opportunities to enhance VSA Wisconsin programs
- Provide training, direction, support and evaluation of program coordinator
- Recruit, train, supervise and evaluate teaching artists and volunteers
- Develop and conduct professional development, adaptive trainings in accordance with VSA Wisconsin standards
- Oversee the development and maintenance of program marketing materials, registrations/applications/contracts/invoices

Qualifications

- Minimum of 3 years of experience in one or more of the following fields: visual arts, dance, drama, music education or therapy, disability, and program management
- Bachelor's degree in a related field preferred

- Experience developing and implementing relevant and innovative arts-based educational programs and data driven evaluation methods desirable
- Professional, positive, cooperative attitude to enhance community partnerships
- Detail orientated, organized with effective time management skills
- Solution driven, collaborative work style fostering teamwork
- Valid driver's license in good standing for driving within the state of Wisconsin

Hours/schedule: Full-time, exempt requires flexibility to attend some evening and weekend programs and events.

Benefits: Paid holidays and sick, vacation and personal leave, 401(k) retirement plan

How to Apply:

Submit the following:

- Cover letter stating salary history and requirements
- Resume

To:

patti@vsawis.org

No phone calls please

Deadline: Open until hired. **March 21, 2018** for best consideration.

VSA Wisconsin is an AA/EOE
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